

Please e-mail the Evaluation and Reporting Form within 60 days after completion. Please review and comply with the CCTPB Grant Funding Evaluation and Reporting Procedures

EVENT NAME EVENT DATE

HOST ORGANIZATION

AMOUNT APPROVED AMOUNT SPENT

SUMMARY OF EXPENDITURES - FINAL BUDGET (Please attached all invoices and proof of payment)

PLEASE ATTACH COPIES OR PICTURES OF PROMOTIONAL MATERIAL

ESTIMATED NUMBER OF ATTENDEES

LODGING DATA (Source)

PLEASE ATTACH OR DESCRIBE ANY TRACKING OR PARTICIPANT DATA

(Where did attendees hear about the event, AI, data, surveys etc)

Received Date _____(to be completed by (CCTPB))